

Please Reconfirm Wedding Date and Time \_\_\_\_\_  
Date Time

**Liability Release Form**

- I certify that I have read all Wedding Policies and Procedures.
- I agree to comply with all rules, regulations, and restrictions of East Cooper Baptist Church which are contained in these Wedding Policies and Procedures.
- I agree to be responsible to the church by paying for any damage incurred by my guests, and the businesses or individuals I contract to use for my wedding occasion.
- I understand that East Cooper Baptist Church reserves the right to make the final decisions regarding any details and areas not covered by the policy statements as outlined in the Wedding Policies and Procedures.

**Bride:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

**Groom:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Please speak with the following church employees regarding your wedding plans.

**Pastor**

(If other than Buster Brown.)

\_\_\_\_\_

**Worship Pastor**

(Dean Henderson Ext 2041)

\_\_\_\_\_

**Facilities Manager**

(Mark Van Houten 200-3020)

\_\_\_\_\_

**Audio Visual Director**

(Marc Collins 343-8704)

\_\_\_\_\_

Please list the name and telephone number of your rehearsal director, florist, and all musicians used in the service. (Make sure you have given them a copy of ECBC's property use policies. You are responsible to make sure they know and follow it.)

**Rehearsal Director**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

**Florist**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

**Musicians**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Please return this page **completely filled out** to Stephanie Czerwinski **NO LATER THAN 2 WEEKS PRIOR TO YOUR WEDDING.** You may leave it with the receptionist, and she can put it in my box. You may also fax it (856-1136) to my attention. If you have any questions, contact me at [weddings@eastcooperbaptist.com](mailto:weddings@eastcooperbaptist.com) or 856-3222 ext. 2901.