



Job Title: Maintenance Assistant

Reports to: Maintenance Manager

Status: Exempt/Salaried Full Time

Prepared By/Date: Derek Walden - 6/3/2021

Approved By/Date: Michelle Ravan - 6/10/2021

Position Description

To assist the Maintenance Manager to ensure that the major electrical, mechanical, hydraulic and air systems are operating efficiently so that the ministry of the church can proceed unhindered.

Organization Status

This position reports to the Maintenance Manager.

Working Relationships

Work with the Maintenance Manager, facility personnel, pastors, teachers, and volunteers to achieve the objectives of East Cooper Baptist Church, Palmetto Christian Academy & Campus Outreach.

Roles and Responsibilities

This position will report to the Maintenance Manager and is suitable for an entry-level person who shows an aptitude for mechanical and electrical maintenance & repairs, painting, etc. The chosen candidate will be fully trained.

Qualifications and Requirements

- A passionate love for the Lord and a desire to serve in support ministries
- The desire and ability to be trained in mechanical, electrical & hydraulic systems.
- Ability to interface and oversee contractors on site
- Exhibit excellent written, verbal and interpersonal communication skills

If you are interested in this opportunity and meet the qualifications below, please [complete an online employment application](#). Upload your resume with a cover letter at the end of the application form.