



Job Title: Director of Campus Security
Status: Full-time year-round with a start date of August 1, 2019
Prepared by/Date: JD Zubia / March 2019
Position Summary

The Director of Campus Security supports and facilitates the educational process within the Palmetto Christian Academy campus by providing a safe and secure environment and establishing meaningful relationships with students and staff. Responsibilities include but are not limited to:

- Enforce campus rules and regulations to help define and maintain a respectful code of conduct
- Patrol school and church property for suspicious activity, unauthorized persons on campus, or unauthorized entry after hours via camera surveillance
- Proactively work with the school's leadership team and collaborate with school's safety committee on safety policies and procedures
- Provide in-service training to help administrators be better prepared to deal with security – related matters
- Work closely with the principal and staff of the school to foster a better understanding of the law enforcement function to maintain a secure learning environment.
- Conduct routine patrols of assigned facilities to include buildings, parking lots, playgrounds, and leased or rented property; operate school equipment to include alarm systems, surveillance equipment, and vehicles.
- Take action to protect against unwanted intruders. Can detain persons suspected of delinquent behavior only when necessary to protect students, staff and school property.

Candidate must possess at least a Bachelor's degree in Criminal Justice or a related field from an accredited university and have a minimum of 5 years of experience working in a traditional law enforcement capacity. The preferred candidate will have previous experience working in a school setting, possess a School Resource Officer certification, and be a retired law enforcement officer capable of carrying a concealed weapon under the Law Enforcement Officers' Safety Act (H.R. 218).

Candidate should have a credible profession of faith and testimony, and be actively involved in a local church, as this person will serve as a role model in attitude, speech, and actions for the school community. All applicants must be in agreement with the PCA Statement of Beliefs.

If you believe you are qualified, we invite you to [submit an online application](#).

Please direct your questions or resume to [JD Zubia, Headmaster](#).

Organizational Status

This position reports to the PCA Headmaster.